



Audit and Standards Committee

Monday, 23 July 2018 at 6.00 pm

Room 6, Capswood, Oxford Road, Denham

A G E N D A

Item

1. Evacuation Procedure
2. Apologies for Absence
3. Minutes (*Pages 5 - 10*)

To approve the minutes of the Audit and Standards Committees held on 15 March and 16 May 2018

4. Declarations of Interest
5. Presentation - Prudential Code Briefing (*Pages 11 - 22*)
6. Social Media Policy (*Pages 23 - 26*)

Appendix A: Social Media Policy for Members (Pages 27 - 36)

Appendix B: Social Media Guide (Pages 37 - 56)

7. Review of Protocol on the role of the Independent Person (*Pages 57 - 58*)

Appendix 1 (Pages 59 - 62)

8. Complaints Monitoring Report (*Pages 63 - 66*)
Appendix 1 (Pages 67 - 100)
9. Caselaw update - Harvey V Ledbury Town Council (*Pages 101 - 104*)
10. Changes to Contract Procedure Rules (*Pages 105 - 110*)
Appendix A (Pages 111 - 128)
11. Internal Audit - Interim Progress Report (*Pages 129 - 140*)
12. Internal Audit - Follow Up (*Pages 141 - 152*)
13. Annual Statement of Accounts (*Pages 153 - 160*)
Appendix 1 (Pages 161 - 236)
14. Annual Governance Statement (*Pages 237 - 244*)
Appendix 1 (Pages 245 - 248)
Appendix 2 (Pages 249 - 250)
Appendix 3 (Pages 251 - 252)
Appendix 4 (Pages 253 - 256)
15. External Audit Annual Results Report (*Pages 257 - 306*)
16. External Audit Letter to those charged with governance (*Pages 307 - 314*)
17. External Audit 1819 Fee letter (*Pages 315 - 318*)
18. Purchase card expenditure analysis (*Pages 319 - 320*)
19. Audit Work Programme (*Pages 321 - 322*)
To agree the Audit work programme of the Committee.
20. Standards Work Programme (*Pages 323 - 324*)
To agree the Standards work programme.

21. Exclusion of the Public (if required)

That under Section 100A(4) of the Local Government Act 1974 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Audit and Standards Committee

Councillors: D Anthony (Chairman)
G Hollis (Vice-Chairman)
P Griffin
L Hazell
P Hogan
R Sangster
T Dobson
G Hopkins

Date of next meeting – Thursday, 27 September 2018

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